



KORNAR WINMIL YUNTI -- KWY

ROLE DESCRIPTION

1. Role details	
Job Title	YERTA Family Practitioner
Contract length	12 months
Start date	To be negotiated
Program	YERTA
Location	Parkside
Salary	SCHADS Level 5
Job Status	Full Time
Reports to	Program Coordinator
2. ROLE CONTEXT	
The KWY YERTA program is a collaboration between the Department of Education (DE) and the Department of Human Services (DHS) to implement a culturally intensive family support service in the western suburbs of Adelaide to improve school attendance for primary and high school aged Aboriginal children and young people who have missed more than 35 days of school in the previous school term. The YERTA Practitioner works alongside the family, school, and community to identify cultural safe ways and long-term cultural solutions to increase and sustain school attendance. The Practitioner is guided by the voice and decisions of the family and school that overcome barriers to school attendance. The Practitioner provides outreach support to the whole family in the home, school, and community. Practitioners will offer cultural support, therapeutic support, case management, advocacy, referrals, and education. The Practitioner will provide support to children, youth and their families who have experienced high rates of school absenteeism. The safety and school attendance of the children is the primary focus. The Practitioner will ensure quality cultural	



informed services are provided to children and young people who are experiencing complex, social, emotional, and behavioural difficulties, prioritising school retention and safety of the children and family.

The Practitioner is a highly experienced and competent complex case manager who works through a trauma-based lens. The Practitioner has experience working with Aboriginal families and their communities. Ideally, the Practitioner will have worked within school systems and be able to contribute to safety and community connections to meet the needs of Aboriginal children, young people, and their families with the aim to reduce absenteeism for the children in the program.

3. ESSENTIAL CRITERIA

1. Qualifications in social work, psychology, social sciences, youth work, community services, and/or three or more years' experience in the education or community sector.
2. Relevant experience in the primary and high school sector/child protection sector.
3. Demonstrated experience in complex case management and skills in negotiation, advocacy and responding to crisis situations.
4. Clinical and therapeutic understanding of the impacts of trauma.
5. Demonstrated knowledge, experience and understanding of working with Aboriginal and Torres Strait Islander children and youth, families, and communities.
6. Demonstrated understanding of specific issues affecting children and youth that have experienced trauma.
7. Excellent oral and written skills, with the ability to write case notes and referrals.
8. Ability to work effectively in a team, and independently as required.
9. Ability to work in a sensitive, complex, and demanding environment with a high degree of autonomy and self-management.
10. Strong computer skills with ability to learn client data systems.
11. Must hold a current South Australian drivers' licence, be willing to drive a work vehicle.
12. Must hold or be willing to obtain and keep current, Child Safe Environments Training (Through Their Eyes).
13. Must hold a current or be able to obtain the following: DHS Working with Children Check, Working with Vulnerable Person's Check and National Police Check.

4. DESIRABLE CRITERIA

- Knowledge of issues pertaining to school absenteeism, parenting, education, homelessness, addictions, family violence, neglect, and mental health.
- Demonstrated understanding of Narrative Principles of Practice with emphasis on Aboriginal and Torres Strait Islander Communities.



5. Primary Outcomes and Accountabilities

Direct Service Work	• Provide case management and casework responses for children and families. • Able to work with children/youth and multiple members of a family. • Undertake risk assessments and safety planning that seeks and promotes the safety and wellbeing of children and young people. • Work under the direction of the Program Coordinator, Senior Manager and CEO; with the development of relevant KWY programs. • Development and implementation of quality case plans for children and families in consultation with YERTA team members; to support their wellbeing, safety, wellbeing and to prevent the children from having high rates of school absenteeism and gain a higher rate of school retention. • Advocate for children/youth and families to support warm referrals. • Assist individuals to access community resources and opportunities to improve and address therapeutic needs. • Be proactive in advocating on behalf of individuals and liaise regularly with other service providers including education department for a collaborative approach in supporting clients. • Promote and implement quality service responses that are underpinned and informed by KWY values and service delivery model. • Work collaboratively with KWY staff and clients. Adhere to legislative requirements that inform the work of KWY, in particular the Children and Young People (Safety) Act 2017 and Statutory systems.
Administration and Record Keeping	• Assists in developing policies and procedures under the program coordinator's direction. • Keep all necessary records in accordance with KWY policies and procedures • Assists in the production of reports regarding program progress and results • Prepare for and actively participate in regular supervision sessions and professional development



	and training. • Collect client data in keeping with professional and organisational standards. • Provide timesheets, travel logbook, worker expenses and other administration data according to organisational policy and procedures. • Work within budget parameters for worker expenses and mobile phones. • Undertake other administrative and office management tasks as required. • Practice self-care strategies and apply safety procedures in all work practices.
Stakeholder engagement	• Build relationships with stakeholders. • Organise monthly care team meetings with family and school. • Attend meetings with stakeholders. • Conduct consultation with a variety of stakeholders and staff. • Establish and maintain open and effective communication channels and working relationships with management and stakeholders. • Undertake specific tasks allocated by your Program Coordinator relating to the promotion of the service and the enhancement of the partnership between the team and key stakeholders.
Agency Representation and Community Development	• Represent the program in a professional manner and acquire a working knowledge of other agency roles and mandates, specifically in an educational environment. • Contribute to community development and programs in the local area that are relevant to the client group. • Acquire a working knowledge of other agency roles and mandates.
Stakeholder Engagement	• Build relationships with stakeholders. • Attend meetings with stakeholders. • Conduct consultation with a variety of stakeholders and staff. • Establish and maintain open and effective communication channels and working relationships with management and stakeholders. • Undertake specific tasks allocated by your Program Coordinator relating to the promotion of the service and



	the enhancement of the partnership between the team and key stakeholders.
Reporting	• Submitting high quality reports as required. • Ensure that all clients contact, and engagement is appropriately documented and recorded on the data management system.
Contribute to Culture	• Actively participate and contribute to responsible and safe work practices. • Embrace diversity and cultural differences in the workplace. • Be aware of Aboriginal cultural practices and/or differences and seek cultural consultation to promote inclusive practice. • Attend cultural supervision. • Identify personal learning needs and give feedback on the service including the identification of gaps and areas for improvement. • Contribute to the development and maintenance of a positive, supportive, and collaborative team environment. • Follow the direction of and have an open line of communication with Program Coordinator. • Understanding and adhering to all KWY policies and procedures.
Other	• Participate proactively in team project initiatives. • Support other team members in periods of high demand and during periods of absence. • Participate in project groups and attend events such as expos from time to time. • Other duties as required.