



KWY Aboriginal Corporation

ROLE DESCRIPTION

1. Role details	
Job Title	Youth Court Practitioner – Port Augusta
Salary	SCHADS Level 5
Job Status	0.6 FTE
Reports to	Line Manager
2. ROLE CONTEXT	
<p>Mangrove Court provides structured supervision for young people who have offended, with a focus on supporting engagement and compliance with court orders, problem-solving, and pro-social behaviour. The program facilitates access to relevant services to address health needs, substance use, and offending behaviours. Participants' progress is reported to the Court, both verbally and in writing, over a four- to six-month period to assist the Magistrate in determining appropriate court outcomes.</p> <p>The KWY Youth Court Practitioner supports young people engaged in Mangrove Court through a therapeutic, holistic, youth-centred, and strengths-based approach. Services are tailored to the individual needs of each young person, and where appropriate, their family, with consideration given to culture, health, wellbeing, and broader socio-demographic factors. Practice is culturally safe and trauma-informed, with a strong focus on supporting the young person's cultural, mental, physical, and social development, as well as their education, employment, and life skills.</p> <p>The role includes providing timely written reports to the Youth Court, transporting young people to and from court hearings, and supporting them before and during proceedings. A minimum of two hours of direct engagement per week is required, in addition to court attendance and ongoing collaboration with the Mangrove Court Coordinator.</p> <p>The practitioner provides developmentally appropriate, child-focused, and culturally responsive information and resources, prioritising the best interests of the young person and fostering strong therapeutic relationships aligned with evidence-based practice.</p>	



Key Responsibilities:

- Meet and intake with the Aboriginal Youth Justice Officer, family and young person within one week of referral.
- Provide a detailed case plan to the Mangrove Coordinator outlining a four-month intended schedule for service delivery. The plan should address the challenges and concerns identified in the assessment report prepared by the Mangrove Coordinator.
- Provide timely written reports to the youth courts as they are required.
- Minimum x 2 attendances/contact per week with the young person – plus Court attendance (total x 3 contacts per week).
- Transport of young person to Court and preparation of young person to speak for themselves.
- For each attendance at Court, the provider must prepare a Court report
- Attend each hearing and provide verbal update to the Court regarding service provider engagement.
- Engagement with the Court Elders and Respected Persons on the service provision being provided to young people.



3. ESSENTIAL CRITERIA

1. Relevant experience in the youth justice/child protection sector.
2. Demonstrated experience in complex case management and skills in negotiation, advocacy and responding to crisis situations.
3. Clinical and therapeutic understanding of the impacts of trauma.
4. Demonstrated knowledge, experience and understanding of working with Aboriginal and Torres Strait Islander families and communities.
5. Demonstrated understanding of specific issues affecting children and youth that have experienced trauma.
6. Excellent oral and written skills, with the ability to write case notes, court reports and referrals.
7. Ability to work effectively in a team, and independently as required.
8. Ability to work in a sensitive, complex and demanding environment with a high degree of autonomy and self-management.
9. Strong computer skills with ability to learn client data systems.
10. Must hold a current South Australian drivers' licence, be willing to drive a work vehicle.
11. Must hold or be willing to obtain and keep current, Child Safe Environments Training (Through Their Eyes).
12. Must hold a current or be able to obtain the following: DHS Working with Children Check, Working with Vulnerable Person's Check and National Police Check.

4. DESIRABLE CRITERIA

- A degree in Social Work, Psychology, Social Sciences, or a diploma in Community Services, Youth Work, Human Services, Health Sciences, and/or equivalent
- Knowledge of issues pertaining to parenting, education, homelessness, addictions, and mental health.
- Demonstrated understanding of Narrative Principles of Practice with emphasis on Aboriginal and Torres Strait Islander Communities.
- Previous experience of working within the youth justice system.



5. Primary Outcomes and Accountabilities

Direct Service Work	<ul style="list-style-type: none">• Provide case management and casework responses for adolescents.• Able to work with multiple members of a family.• Undertake risk assessments and safety planning that seeks and promotes the safety and wellbeing of children and young people.• Work under the direction of Program Coordinator, Senior Manager, Executive Manager and CEO; with the development of relevant KWY programs.• Development and implementation of quality case, and safety plans for adolescence-families in consultation with KWY's relevant team members; to support their wellbeing, safety, wellbeing and to prevent their children from being removed to Out of Home Care.• Advocate for families and support warm referrals.• Assist individuals to access community resources and opportunities to improve and address therapeutic needs.• Be proactive in advocating on behalf of individuals and liaise regularly with other service providers for a collaborative approach in supporting clients.• Promote and implement quality service responses that are underpinned and informed by KWY values and service delivery model.• Work collaboratively with KWY staff and clients. Adhere to legislative requirements that inform the work of KWY, in particular the Children and Young People (Safety) Act 2017 and Statutory systems.
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<p>Administration and Record Keeping</p>	<ul style="list-style-type: none"> • Assists in development of training procedures under the direction of the Program Coordinator. • Keep all necessary records in accordance with KWY policies and procedures • Assists in the production of reports regarding program progress and results • Prepare for and actively participate in regular supervision sessions and professional development and training. • Collect client data in keeping with professional and organisational standards. • Provide timesheets, travel logbook, worker expenses and other administration data according to organisational policy and procedures. • Work within budget parameters for worker expenses and mobiles phones. • Undertake other administrative and office management tasks as required. • Practice self-care strategies and apply safety procedures in all work practices.
<p>Stakeholder engagement</p>	<ul style="list-style-type: none"> • Build relationships with stakeholders. • Attend meetings with stakeholders.
	<ul style="list-style-type: none"> • Conduct consultation with a variety of stakeholders and staff. • Establish and maintain open and effective communication channels and working relationships with management and stakeholders. • Undertake specific tasks allocated by your Program Coordinator relating to the promotion of the service and the enhancement of the partnership between the team and key stakeholders.
<p>Agency Representation and Community Development</p>	<ul style="list-style-type: none"> • Represent the program in a professional manner acquire a working knowledge of other agency roles and mandates. • Contribute to community development and programs in the local area that are relevant to the client group. • Acquire a working knowledge of other agency roles and mandates.



<p>Stakeholder Engagement</p>	<ul style="list-style-type: none"> • Build relationships with stakeholders. • Attend meetings with stakeholders. • Conduct consultation with a variety of stakeholders and staff. • Establish and maintain open and effective communication channels and working relationships with management and stakeholders. • Undertake specific tasks allocated by your Program Coordinator relating to the promotion of the service and the enhancement of the partnership between the team and key stakeholders.
<p>Reporting</p>	<ul style="list-style-type: none"> • Submitting high quality reports as required. • Ensure that all client contact and engagement is appropriately documented and recorded on the data management system.
<p>Contribute to Culture</p>	<ul style="list-style-type: none"> • Actively participate and contribute to responsible and safe work practices. • Embrace diversity and cultural differences in the workplace. • Be aware of Aboriginal cultural practices and/or differences and seek cultural consultation to promote inclusive practice. • Attend cultural supervision. • Identify personal learning needs and give feedback on the service including the identification of gaps and areas for improvement.
	<ul style="list-style-type: none"> • Contribute to the development and maintenance of a positive, supportive, and collaborative team environment. • Follow the direction of Program Coordinator and have an open line of communication with line management. • Understanding and adhering to all KWY policies and procedures.
<p>Other</p>	<ul style="list-style-type: none"> • Participate proactively in team project initiatives. • Support other team members in periods of high demand and during periods of absence. • Participate in project groups and attend events such as expos from time to time. • Other duties as required.