



KWY Aboriginal Corporation Job Description

1. Role Details	
Job Title	Family Practitioner
Start Date	Available now
Program	TBC
Location	Parkside, SA
Salary	SCHADS Levels 5 (based on experience)
Job Status	1.0 FTE
Reports to	Program Coordinator
2. Role Context	
The KWY Practitioner is a highly experienced and competent worker, who delivers dedicated support and services to individuals and families. The Practitioner is responsible for contributing to improvements in the quality, safety and community needs-driven distribution of services that meet the needs of Aboriginal children, young people, and their families. Practitioners work to assess risk and put safety measures in place while providing intensive and complex case management support, advocacy, and information. Engagement takes place in a variety of settings including phone calls, home visits and at community services and may be part of a multi-disciplinary team, working with adults and adolescents in the allocated families. The successful applicant will possess skills, experience, and child protection knowledge in working with Aboriginal families to address child protection and domestic and family violence concerns. The Practitioner will operate with a strength-based approach, trauma-informed and culturally responsive framework. The applicant would have demonstrated knowledge of complex case management and working with Aboriginal and Torres Strait Islander families.	



3. Essential Criteria

Essential Minimum Requirements

1. More than 2 years' experience in the child protection and domestic, family and sexual violence sector.
2. Demonstrated experience in complex case management and skills in negotiation, advocacy and responding to crisis situations.
3. Clinical and therapeutic understanding of the impacts of trauma.
4. Demonstrated knowledge, experience and understanding of working with Aboriginal and Torres Strait Islander families and communities.
5. Demonstrated understanding of specific issues affecting children and youth that have experienced trauma.
6. Professional oral and written skills, with the ability to write case notes and referrals.
7. Ability to work effectively in a team, and independently as required.
8. Ability to work in a sensitive, complex and demanding environment with a high degree of autonomy and self-management.
9. Able to provide specialist expertise advice related to providing multi-disciplinary support and engage colleagues in peer reflection
10. Strong computer skills with ability to learn client data systems.
11. Must hold a current South Australian drivers' licence, be willing to drive a work vehicle.
12. Must hold or be willing to obtain and keep current, Child Safe Environments Training (Through Their Eyes).
13. Must hold a current or be able to obtain the following: DHS Working with Children Check, Working with Vulnerable Person's Check and National Police Check.
14. Work to organizational contract and within the policy and procedure guidelines and program outline/model.

4. Desirable Characteristics

- Tertiary degree qualifications as a Social Worker or related discipline, or equivalent. A degree in Counselling Social Work, Psychology Social Sciences, or a Diploma in Community Services, Human Services, Health Sciences, and/or relevant experience commensurate with the position.
- Knowledge of issues pertaining to homelessness; family conflict, addiction, mental or physical health, isolation and disconnection from family, culture and community; domestic, family & sexual violence.
- Strong understanding of Narrative Principles of practice with emphasis on Aboriginal and Torres Strait Islander Communities.



5. Roles and Responsibilities

Direct Service Work	• Safety plan and assess risk adequately with the men involved within the program. • Provide case management responses for individual clients. • Be able to work autonomously at times. • Be able to work alongside team members who will co-facilitate. • Be proactive in advocating on behalf of individuals and liaise regularly with other service providers for a collaborative approach in supporting clients. • Promote and implement quality service responses that are underpinned and informed by KWY values and service delivery model. • Collect client data in keeping with professional and organisational standards. • Work collaboratively with KWY and clients. Adhere to legislative requirements that inform the work of KWY, in particular the Children and Young People (Safety) Act 2017 and Statutory systems.
Administration	• Keeps all necessary records in accordance with KWY and Department for Human Services (DHS) policies and procedures. • Assist in the production of reports regarding program requirements, progress and results. • Prepare for and actively participate in regular supervision sessions and professional development and training. • Provide timesheets, travel logbook, worker expenses and other administration data according to organisational policy and procedures. • Assists in relevant development of training procedures under the direction of the Line Manager. • Work within budget parameters for worker expenses, petty cash, and mobiles phones. • Undertake other administrative and office management tasks as required. • Practice self-care strategies and apply safety procedures in all work practices. • Write case notes in a timely manner. • Complete Key Performance Indicators (KPI) within the required timeframes.



Team Member	• Sets and maintains high standard of teamwork. • Maintains team boundaries and confidentiality in a professional manner. • Displays a commitment to open communication. • Completes assigned tasks on time and to required standard. • Takes responsibility for own work. • Manages own workload and workflow to achieve the position's purpose. • Openly supports and respects diversity within the KWY team. • Attends regular staff meetings and supervision.
Agency Representation and Community Development	• Represent the program in a professional manner. • Acquire a working knowledge of other agency roles and mandates. • Contribute to community development and programs in the local area that are relevant to the client group
Stakeholder Engagement	• Build relationships with stakeholders. • Attend meetings with stakeholders. • Conduct consultation with a variety of stakeholders and staff. • Establish and maintain open and effective communication channels and working relationships with management and stakeholders. • Undertake specific tasks allocated by your Line Manager relating to the promotion of the service and the enhancement of the partnership between the team and key stakeholders.
Reporting	• Submitting high quality reports as required. • Ensure that all clients contact and engagement is appropriately documented and recorded on the data management system within 2 days of engagement.



Contribute to Culture	• Actively participate and contribute to responsible and safe work practices. • Embrace diversity and cultural differences in the workplace. • Be aware of Aboriginal cultural practices and/or differences and seek cultural consultation to promote inclusive practice. • Attend cultural supervision. • Identify personal learning needs and give feedback on the service including the identification of gaps and areas for improvement. • Contribute to the development and maintenance of a positive, supportive, and collaborative team environment. • Follow the direction of and have an open line of communication with leadership • Understanding and adhering to all KWY policies and procedures.
Other	• Fulfil other duties as required by management and other department personnel as requested/required. • Participate proactively in team project initiatives. • Support other team members in periods of high demand and during periods of absence. • Participate in project groups and attend events such as expos from time to time. • The above list is not exhaustive, and the role may change to meet the overall objectives of the company.
6. KWY Staff are required to work in accordance with the legislative and professional requirements including:	
• Children and Young Persons (Safety) Act 2017 • Government of South Australia-interagency Code of Practice 2001 • Professional Practice Standards consistent with the area of practice	